



All notices or correspondence regarding this claim must be forwarded to the following address: _____

IN THE MATTER OF THE BANKRUPTCY (or the Proposal, or the Receivership) OF _____
(Name of debtor)

of _____ (City & Province) and the claim of _____, creditor.
I, _____ (Name of creditor or representative of the creditor) of _____ (City & Province),

DO HEREBY CERTIFY:

1. That I am a creditor of the above-named debtor (or) That I am _____ (State position or title) of _____ (Name of creditor or representative of the creditor).

2. That I have knowledge of all the circumstances connected with the claim referred to below.

3. That the debtor was, at the date of bankruptcy (or the date of the receivership, or in the case of a proposal, the date of the notice of intention or of the proposal, if no notice of intention was filed), namely the _____ day of _____, _____ and still is, indebted to the creditor in the sum of \$ _____, as specified in the statement of account (or affidavit or solemn declaration) attached and marked Schedule "A", after deducting any counterclaims to which the debtor is entitled. (The attached statement of account or affidavit or solemn declaration must specify the vouchers or other evidence in support of the claim.)

4. (CHECK AND COMPLETE APPROPRIATE CATEGORY)

A. UNSECURED CLAIM OF \$ _____. (other than as a customer contemplated by Section 262 of the Act)
That in respect of this debt, I do not hold any assets of the debtor as security and (Check appropriate description)
 Regarding the amount of \$ _____, I do not claim a right to a priority.
 Regarding the amount of \$ _____, I claim a right to a priority under Section 136 of the Act.
(Set out on an attached sheet details to support priority claim.)

B. CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$ _____
That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows:
(Give full particulars of the claim, including the calculations upon which the claim is based.)

C. SECURED CLAIM OF \$ _____
That in respect of this debt, I hold assets of the debtor valued at \$ _____ as security, particulars of which are as follows:
(Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.)

D. CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$ _____
That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$ _____.
(Attach a copy of sales agreement and delivery receipts.)

E. CLAIM BY WAGE EARNER OF \$ _____
 That I hereby make a claim under subsection 81.3(8) of the Act in the amount of \$ _____.
 That I hereby make a claim under subsection 81.4(8) of the Act in the amount of \$ _____.
(Give full particulars of the claim, including the calculations upon which the claim is based.)

F. CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGARDING PENSION PLAN OF \$ _____
 That I hereby make a claim under subsection 81.5 of the Act in the amount of \$ _____.
 That I hereby make a claim under subsection 81.6 of the Act in the amount of \$ _____.
(Give full particulars of the claim, including the calculations upon which the claim is based.)

G. CLAIM AGAINST DIRECTOR \$ _____
(To be completed when a proposal provides for the compromise of claims against directors.)
That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows:
(Give full particulars of the claim, including the calculations upon which the claim is based.)

H. CLAIM OF A CUSTOMER OF A BANKRUPT SECURITIES FIRM \$ _____
That I hereby make a claim as a customer for net equity as contemplated by Section 262 of the Act, particulars of which are as follows:
(Give full particulars of the claim, including the calculations upon which the claim is based.)

5. That, to the best of my knowledge, I am (or the above-named creditor is) (or am not or is not) related to the debtor within the meaning of Section 4 of the Act, and have (or has) (or have not or has not) dealt with the debtor in a non-arm's-length manner.

6. That the following are the payments that I have received from, and the credits that I have allowed to, and the transfers at undervalue within the meaning of subsection 2(1) of the Act that I have been privy to or a party to with the debtor within the three months (or, if the creditor and the debtor are related within the meaning of Section 4 of the Act or were not dealing with each other at arm's length, within the 12 months) immediately before the date of the initial bankruptcy event within the meaning of Section 2(1) of the Act: (Provide details of payments, credits and transfers at undervalue.)

(Applicable only in the case of the bankruptcy of an individual.)

- I request to be informed, pursuant to subparagraph 68(4)(a)(ii) of the Act, of the amount fixed under subparagraph 68(4)(a)(i), which is the amount of surplus income that the bankrupt is required to pay to the estate of the bankrupt.
- If the trustee determines that there is no surplus income, I request to be informed of that determination in accordance with paragraph 68(4)(b) of the Act.
- I request that a copy of the report filed by the trustee regarding the bankrupt's application for discharge pursuant to subsection 170(1) of the Act be sent to the above address.

Dated at _____ (City & Province), this _____ day of _____, _____.

(Signature of Witness)

(Signature of Creditor)

Phone Number: _____ Fax Number: _____ Email: _____

NOTE: If an affidavit is attached, it must have been made before a person qualified to take affidavits.
WARNINGS: A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor.

NOTE: Subsection 201(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.
If a copy of this Form is sent electronically by means such as email, the name and contact information of the sender, prescribed in Form 1.1, must be added at the end of the document.

GENERAL PROXY

(WHERE CREDITOR IS A CORPORATION, PROXY MUST BE COMPLETED AND SIGNED IN CORPORATE NAME)

In the Matter of the Bankruptcy (or proposal) of _____ (Name of debtor)

I/We, _____ (Name of creditor) of _____ (City & Province)

a creditor in the above matter, hereby appoint _____ of _____ (City & Province)

to be my/our general proxy in the above matter except as to the receipt of dividends, with (or without) power to appoint another general proxy in his or her place.

Dated at _____ (City & Province), this _____ day of _____, _____.

(Signature of Witness)

(Signature of Individual Creditor)

OR

(Name of Corporate Creditor)

(Signature of Witness)

Per: _____
(Name, Title & Signature of signing officer of corporation)

DIRECTIONS FOR COMPLETING PROOF OF CLAIM

PLEASE READ INSTRUCTIONS TO CORRECTLY COMPLETE CLAIM. CLAIMS NOT COMPLETED IN EVERY RESPECT WILL BE RETURNED.

(References are to the paragraph numbers on the proof of claim form)

1. Complete to indicate "That I am a creditor of the above-noted debtor" or "That I am (your title or position) with the creditor".
3. Delete inapplicable wording. A detailed statement of account, affidavit or solemn declaration must be attached to the claim and must specify the vouchers or other evidence in support of the claim. The statement must include dates, amount of all invoices or charges and the amount of all credits or payments.
4. (A) An unsecured creditor does not hold any security or assets of the debtor. Indicate in the box whether you are an ordinary unsecured creditor, or a preferred unsecured creditor. Preferred creditors are set out under Section 136 of the Act. If preferred, attach a Schedule indicating the nature of the priority and the subsection as defined under Section 136 of the Act.

(B) A secured creditor holds a registered security interest or agreement against assets of the debtor. Give full particulars of the security, including the date on which the security was given and the value at which the creditor assesses the security and attach a copy of the security documents.

A claim by Farmer, Fisherman or Aquaculturist must attach a copy of the sales agreement and delivery receipts.

Claims under (E), (F), (G) and (H) must attach full particulars of the claim, including the calculations upon which the claim is based.
5. Indicate if "you are" or "you are not" related to the debtor as set out in Section 4 of the Act.
6. Attach a detailed list of all payments or creditors and the reason for such credits within three months preceding the date of initial bankruptcy event, in the case where the claimant and the debtor "are not" related and within twelve months preceding the date of initial bankruptcy event, in the case where the claimant and the debtor "are" related or "were not" dealing with each other at arm's length.

GENERAL:

- Every creditor who does not prove his claim is not entitled to share in any distribution.
- The proof of claim must be signed by the individual completing same.
- The proof of claim must be witnessed.
- The complete address must be given where notices or correspondence are to be forwarded.
- The amount of the statement of account must correspond to the amount on the proof of claim.
- This checklist is provided to assist you in completing the proof of claim form and, where required, proxy form in an accurate manner. Please ensure each requirement is complete.

PROXY FORM

The Bankruptcy and Insolvency Act permits a Proof of Claim to be made by a duly authorized agent of a creditor, however, this does not give such a person power to vote at the First Meeting of Creditors or to act as the proxy of the creditors.

GENERAL:

- A creditor may vote either in person or by proxy.
- The trustee may be appointed as a proxy for any creditor.
- A corporation may vote by an authorized agent at a meeting of creditors.
- Where a creditor is a corporation, the proxy must be completed and signed in the corporate name.
- The debtor may not be appointed a proxy to vote at any meeting of his creditors.
- In order for a duly authorized person to have a right to vote, he must himself be a creditor or be the holder of a properly executed proxy. The name of the creditor must appear in the proxy.

SFA/PofC/100611



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